



# Pleasant View Elementary

## Pleasant View PTA Meeting Agenda

**Date:** October 9, 2017

**Time:** 9:00 – 10:00 am

**Place:** Pleasant View Elementary School – Cafeteria

<b>Board Members:</b>	President	–	Michelle LeMoine
	Co-Vice-Presidents	–	Karyn Green, Jenny Langan, & Amy Featherstone
	Secretary	–	Treva Menke
	Treasurer	–	Lisa Goodin
	Principal	–	Steven Cotton

Attendees: Laura Barnes, Karyn Green, Joanne Milleman, Rob Gagnon, Jan Schutte, Susan Smith, Julie Staab, Lisa Goodin, Michelle LeMoine, Ge Song, Laura Kies, Katrin Swardson, Tera Tomson, Katie Flores, Amy Featherstone, Tiffany Holz, Kim Millage, Robbie Smith, Theresa Needham, Steven Cotton, Kendall Place, Jennifer Langan

### Regular Business:

- Call to Order  
Michelle LeMoine called the meeting to order at 9:03
- Approval of Minutes  
Last month's minutes are available on the PTA website.
- Principal's Report – Steven Cotton  
Conferences will be scheduled using PTC Fast website again this year. Students with an IEP, or who have a reading specialist (Mrs. Harrington, Mrs. Erickson) or students who have Mrs. VanBlaricome will have their conference time scheduled by their teacher. An email will be sent to parents once the conference time is scheduled by the teacher. If there are siblings who do not have these circumstances, parents must still access the website to schedule conferences for these children. The website will open on Friday, October 13th after the E-news goes out. If you have an existing profile, you will be able to use that. This website has worked very well in the past.

Conferences will take place on Tuesday, November 7<sup>th</sup> from 3:30 to 5:30 and Thursday, November 9<sup>th</sup> from 3:30 to 8:30, but teachers will open up various other conference times between November 6<sup>th</sup> and the 17<sup>th</sup> to accommodate busy schedules. **CHILDCARE WILL BE PROVIDED DURING CONFERENCES ON TUESDAY, NOVEMBER 7<sup>TH</sup> AND THURSDAY, NOVEMBER 9<sup>TH</sup>.** The PTA takes care of paying for the babysitters.

Halloween parties will take place on Tuesday, October 31<sup>st</sup> starting with a parade outside on the primary playground at 2:00, weather permitting. It will take place in the gym if the weather doesn't cooperate. Kindergarten through 3<sup>rd</sup> graders walk in the parade while 4<sup>th</sup> through 6<sup>th</sup> line the path where the younger kids walk. All children are welcome to wear costumes, but it is not required. Please no weapons as part of costumes brought to school, such as light sabers, guns, swords, etc. Parties will begin at 2:30. Kindergarten, 1<sup>st</sup>, and 2<sup>nd</sup> grade teachers usually ask for parent volunteers to help kids get their costumes on before the parade, around 1:45.

- Treasurer's Report – Lisa Goodin  
Numbers are still in the red, but after Fall Fest, funds will increase. Expenses are up this month because of donations to Team Rubicon, who helped with hurricane relief. The PTA matched donations up to \$1000. Bank balance is \$28,787.21.
- President's Report – Michelle LeMoine

The front section of the high school will be done by Christmas. The front office will be in that new section and the current offices will house the special education.

The expansion of Cody Elementary will add 4 classrooms. Cody will be the intermediary for the students who will attend Forest Grove Elementary School, which is set to open for the 2021-2022 school year.

Strive for 5 – Chick Fil A gifted gift cards students who missed no days in the first month of school, but so many kids had perfect attendance, that we didn't have enough gift cards to give out. They will try to hand them out again, possibly in October.

Reflections fliers were sent home, but the submission date is wrong on the flier. The submission date is October 26th. The projects will be stored at Cody before the recognition ceremony in January, which takes place at PV High School.

Requesting contracts from the district will be upgrading to a new software to make it more streamline. Contracts are requested for all events that take place at the school.

- Vice-President's Report – Karyn Green, Jenny Langan, & Amy Featherstone  
See Mornings with Moms and PTA Survey below

### **New Business:**

- PTA Survey

Michelle LeMoine reported that the survey went out in 2 E-news, there were 169 responses, which was good. For the question of attendance, there was a large skew, only 8.93% of our school attend meetings. With regards to the time of the meeting, more want an evening meeting so we will start having an evening meeting every other month starting November 13<sup>th</sup> at 6:30 p.m. in the library. The morning meetings will still take place in the cafeteria at 9:00 a.m. Parents prefer to get information about school through E-news and Facebook, but some still look to the PTA webpage, Twitter, and the bulletin board in the lobby. Anyone on the PTA would be happy to share any information that you may need as the year goes on.

The PTA Executive Board put together a list of Frequently Asked Questions to help alleviate misconceptions about the PTA. The FAQ's will be posted on the website and can be added to or changed as need arises.

The \$6 PTA membership fee should only be paid once per adult on the online registration. Most of that fee goes to IA PTA and the National PTA.

History of the meetings: most assume meetings have always been in the morning, but that isn't the case. The time of the meetings has been based upon the needs of the membership at that time. The beginning of the year is always well attended, but it drops off as the year goes on. Meeting time isn't a huge factor in terms of attendance, but we realize different meeting times allow for different people to be able to attend.

We will alternate meeting times starting in November.

Others have expressed ideas for new events, and the PTA is very open to it, but we would need volunteers to get a new event going. There are district regulations in terms of equality amongst all the schools. Of the 5 elementary schools, we try to do the same events to keep things equitable between the schools.

The scope of the PTA – the PTA organizes events that benefit or raise funds for the entire school, but does not coordinate volunteer opportunities within the classroom. Please can contact your child's teacher if you have an interest in that.

How the executive board is chosen – anyone who is a PTA member can run for a position. We usually try to know by March who is going to run for the executive board positions and then anyone who attends the meeting in May votes for those positions.

- Variety Show

Kathryn Kunkel reported that the biggest concern of the Variety Show is kids getting dropped off by parents and then running through the halls of the high school, unsupervised. To alleviate this issue,

Mr. Cotton suggested that we get volunteers to roam the halls during the show making sure kids aren't running around. Volunteers should wear shirts like at Fall Fest so kids know these volunteers are there for the event. Kathryn is hoping to split up the show in 2 parts, K-3, then a break, then 4-6, with the teachers performing at the end of the 1<sup>st</sup> session and the beginning of the 2<sup>nd</sup>, but she is still working on that. She talked about shortening the acts, saying that the best amount of time for a performance is 30 seconds. Last year, a few songs were edited by Kathryn to shorten duration. There will be treats at the event because most like having them there. For the content of the songs, maybe could be given to Mr. Cavanagh for approval for the show. Kathryn is open to sending out a run list before the show, in case parents only want to go to their child's performance.

#### Skating Party/Monkey Joe's

Skating party is October 10<sup>th</sup>. Please monitor your own children, it is supposed be a family fun night. Eldridge Skate Park does not take credit cards or debit cards, only cash.

Monkey Joe's is now Jumpin' Joe's, same location. The time of this event was changed from 6-8 to 5:30-7:30, for the younger kids and earlier bedtimes. We get a fundraising price for this event, but it is actually not a fundraiser.

- Visiting Artist  
October 18<sup>th</sup>, PROJECT Trio that is part of the QC Visiting Artists will visit the school. Walkathon funds are used for Visiting Artist.
- Fall Fest  
Friday, October 20<sup>th</sup> from 5 – 8 p.m. Ticket and meal deal order forms are due back on Friday, October 13<sup>th</sup>. Prizes are on Facebook and some are in the display case in the lobby. Please volunteer for games or to donate baked goods for the bake walk on the sign-up genius. The link has been sent out in the E-news and will be sent out through room parents. Bake walk items do not need to be from the Spartan Safe Snack list, but the candy donated for the games DOES need to be taken from that list. There is also a list of candy that is acceptable to donate on the order form itself. Bake walk items can be put in bags of 4/5.
- Halloween Parties  
See above under Principal's Report
- Conferences  
See above under Principal's Report

#### Old Business:

- Curriculum Night  
On September 12<sup>th</sup>, parents could go to classrooms to find out about the curriculum their children will be learning throughout the year. This night is never as well attended as Meet n' Greet. It was brought up that the length of time could be extended so that teachers had more time to get in the information that they need to.
- 6<sup>th</sup> Grade Campout  
The date for the campout was changed this year to the beginning of the year instead of going in the spring. For next year, when registration packets are sent home, there will be information regarding the campout for the 5<sup>th</sup> graders. The date change was welcome by the teachers because of the weather being more cooperative than the spring and it also gave them a chance to get to know their new students. It went well.
- Mornings with Mom  
Jenny Langan reported it was well attended. Total income minus expenses for milk and coffee were \$3,954.03. This total did not include cost for the mums, but Wallace's will be sending that. 702 donut/beverage combos were sold, as well as 164 extra donuts, 32 extra beverages, 104 dozen donuts, and 176 mums. Extra dozens of donuts were shared with the teachers' lounge, local fire station, police station, the Bettendorf Library, Family Museum, and a hospice.

- **Climb Theater**  
Supposed to take place on October 6<sup>th</sup>, but because of mechanical issues, they were unable to make it to the Quad Cities. The district is trying to reschedule for some time in November. The plays will focus on empathy, which will enhance what the students have been learning in character circles. They have added empathy to the 5 pillars. The plays will raise awareness about empathy and help the students know the importance of it.
- **Box Tops**  
In September, we received \$366.10 from the Box Tops Program. Mrs. Kunau's class brought in the most box tops. The class who brings in the most is rewarded with the product redemption ribbon on their classroom door for the next month. An idea to reward the winning class with something small besides the ribbon was brought up. When turning in box tops, please cut around the dashes before turning them in, make sure the box top is not expired, and put them together in groups of 50. The Campbell's soup label Program is done as of this year.

<b>Announcements:</b>
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| <ul style="list-style-type: none"> <li>• October 10 – 4-6 Skating Party (6:00pm)</li> <li>• October 17 – HG&amp;D parent mtg (6:00pm)</li> <li>• October 18 – Visiting Artist</li> <li>• October 20 – Fall Fest (5:00pm)</li> <li>• October 24 – K-3 Monkey Joe's (5:30pm)</li> <li>• October 26 – Picture retakes</li> <li>• October 27 – No School</li> </ul> | <ul style="list-style-type: none"> <li>• October 31 – Halloween Party (2:30pm)</li> <li>• November 1 – Early Out (1:30pm)</li> <li>• November 2-8 – Iowa Assessments</li> <li>• November 6-17 – Conference window</li> <li>• November 13 - PTA Meeting<br/>@ 6:30 p.m. in the library</li> </ul> |
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Motion to adjourn the meeting at 10:04 by Michelle LeMoine  
Submitted by Jenny Langan, PTA Vice President